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MIQ-2085

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EXEC. REG.

MEMORANDUM FOR: Bureau Chiefs

FROM:

[redacted]  
Chief, Operations Group

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SUBJECT: Word Processing System for Bureaus

1. Attached is a data sheet on the 7520T Word Processing System. This system appears capable of meeting all the in-house requirements of a field bureau. We are already planning such systems for Okinawa and London Bureaus, and believe some other bureaus like Panama and Bangkok, may also find a word processing system of value. Bureaus would want to consider use of a word processing system for coverage and production reports, for equipment inventories and for the various record-keeping chores of bureau administration.

2. Please have a look at the data sheet and let me know whether you can justify such a system for your bureau. The Agency standardized on Wang for minicomputers earlier this year. It would be possible to acquire a system from another manufacturer, but we would need strong justification and would of course prefer to stay with Wang if possible. One of the things you will want to consider is available service. The last page of the data sheet lists service offices but you should confirm that service is available near you.

3. The cost of the above system is approximately \$8,800. We do not have funds for purchases this fiscal year, but should be able to find some money in the FY-83 budget to purchase a couple more systems. Delivery time is around three months from purchase.

4. All portions of this document are classified CONFIDENTIAL.

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